



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, May 20, 2026
7:00 p.m.
Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair
Kirsten Shabanowitz, Vice-Chair
Patrick Aragon
Laurie Burke
Karen Hertel
Alex Richardson
Russ Shaw
Kari Nancy, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION

A G E N D A

7:00 p.m. - Wednesday, May 20, 2026

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of April 15, 2026
3. Citizen Comments - **7:00 p.m. – Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
 1. Pickleball Promotional Item
9. Old Business:
 1. Master Plan Update
 2. CIP Project Update
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.737.7141 to request the accommodation. Three days' advance notice is requested.

- * Material attached
- ☐ Material will be e-mailed prior to the meeting
- ☛ Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
April 15, 2026

The Leesburg Parks and Recreation Advisory Commission met on Wednesday, April 15, 2026, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Kirsten Shabanowitz, Vice-Chair
Laurie Burke
Karen Hertel
Alex Richardson

Absent: Patrick Aragon, Russ Shaw

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on March 18, 2026, were approved as presented 5-0-2.

Loudoun County Park Board Liaison

Citizen Comments: Alex Friend (also serves on the Tree Commission) spoke in support of disc golf at Westpark and Veterans Park.

New Business:

- Airport Observation Deck & Playground - Mike May from the Airport Commission presented to the Commission (attached) a proposal to develop an observation deck and playground area at the Leesburg Executive Airport. The Commission passed with a 5-0-2 vote the following endorsement: *"The Parks and Recreation Advisory Commission endorses and supports the concept of a playground and observation deck to be developed at the Leesburg Executive Airport."*
- Master Plan Visioning - The Commission was briefed on the 4/21 virtual public Visioning Session for the Parks and Recreation Master Plan being developed by Berry Dunn.

Old Business:

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. Quarterly Attendance Report

Adjournment: The meeting was adjourned at 8:13 p.m.

DIRECTOR'S
REPORT

Department Financial Report
 Fiscal Year 2026/10
 Through April 30, 2026

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Administration	\$ -	\$ 398,254.57	0%	0%
SUBTOTAL	\$ -	\$ 398,254.57	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Administration and Grounds	\$ 36,930.00	\$ 1,536,286.99	2%	2%
SUBTOTAL	\$ 36,930.00	\$ 1,536,286.99	2%	2%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Recreation Programs	\$ -	\$ 130,784.29	0%	0%
Ida Lee Operations	\$ 1,334,083.32	\$ 1,436,934.91	93%	104%
Fitness	\$ 297,664.25	\$ 446,535.62	67%	65%
Aquatics	\$ 621,867.55	\$ 1,285,175.19	48%	48%
Sports	\$ 179,523.00	\$ 176,258.21	102%	90%
Recreation Classes	\$ 66,468.80	\$ 59,553.57	112%	96%
Special Events	\$ 107,573.95	\$ 1,006,950.59	11%	16%
Tennis	\$ 1,357,592.48	\$ 960,069.43	141%	153%
Camps	\$ 319,267.00	\$ 140,550.36	227%	295%
SUBTOTAL	\$ 4,284,040.35	\$ 5,642,812.17	76%	80%

	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
DEPARTMENTAL TOTAL	\$ 4,320,970.35	\$ 7,577,353.73	57%	59%

* Current recovery rate for the departmental revenue areas 90% (Does not include Administrative Division, Parks Division, and Special Events) (FY25 Recovery 93%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
April 2026

	Requested	Approved	Denied
Current	2	2	0
Previous	3	3	0
Total	5	5	0