



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, April 15, 2026  
7:00 p.m.  
Ida Lee Park Recreation Center  
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair  
Kirsten Shabanowitz, Vice-Chair  
Patrick Aragon  
Laurie Burke  
Karen Hertel  
Alex Richardson  
Russ Shaw  
Kari Nancy, Councilmanic Representative

# PARKS AND RECREATION ADVISORY COMMISSION

## A G E N D A

7:00 p.m. - Wednesday, April 15, 2026

**Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176**

1. Call to Order
2. Approval of Minutes: Meeting of March 18, 2026
3. Citizen Comments - **7:00 p.m. – Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
  1. Airport Observation Park & Playground
9. Old Business:
  1. Networking Event
10. Future Business:
11. Director's Report
  - a. Financial Report \*
  - b. Park Projects Report
  - c. Scholarship Report \*
  - d. Quarterly Attendance Report \*
11. Other Business
12. Information Items
13. Adjournment

*Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at [teagle@leesburgva.gov](mailto:teagle@leesburgva.gov) or 703.737.7141 to request the accommodation. Three days' advance notice is requested.*

- \* Material attached
- ☐ Material will be e-mailed prior to the meeting
- ☛ Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at [www.leesburgva.gov](http://www.leesburgva.gov).

Parks and Recreation Advisory Commission Meeting Minutes  
March 18, 2026

The Leesburg Parks and Recreation Advisory Commission met on Wednesday, March 18, 2026, beginning at 6:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 6:00 p.m.

**Commission Members Present:**

Brody McCray, Chair  
Kirsten Shabanowitz, Vice-Chair  
Patrick Aragon  
Laurie Burke  
Karen Hertel  
Alex Richardson  
Russ Shaw

Absent:

Also present: Rich Williams, Director of Parks and Recreation

**Approval of Minutes:** The minutes of the meeting on February 18, 2026, were approved as presented 7-0.

**Loudoun County Park Board Liaison**

**Citizen Comments:**

**New Business:**

- Master Plan Visioning - Consultants from the firm of Berry Dunn Inc. conducted a visioning exercise with the Commission to identify priorities to be included in the development of the Parks and Recreation Master Plan.
- Rock Spring Farm - An update on Council's actions regarding the potential purchase of Rock Spring Farm was provided.

**Old Business:**

**Future Business:**

**Director's Report:**

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report

**Adjournment:** The meeting was adjourned at 7:53 p.m.

DIRECTOR'S  
REPORT

Department Financial Report  
 Fiscal Year 2026/9  
 Through March 31, 2026

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Administration	\$ -	\$ 364,108.61	0%	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 364,108.61</b>	<b>0%</b>	<b>0%</b>

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Administration and Grounds	\$ 28,175.00	\$ 1,422,854.88	2%	2%
<b>SUBTOTAL</b>	<b>\$ 28,175.00</b>	<b>\$ 1,422,854.88</b>	<b>2%</b>	<b>2%</b>

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Recreation Programs	\$ -	\$ 116,630.28	0%	0%
Ida Lee Operations	\$ 1,185,992.44	\$ 1,336,413.96	89%	100%
Fitness	\$ 269,188.50	\$ 397,080.18	68%	66%
Aquatics	\$ 604,336.35	\$ 1,215,211.05	50%	51%
Sports	\$ 175,890.50	\$ 158,496.89	111%	102%
Recreation Classes	\$ 63,091.30	\$ 54,627.17	115%	105%
Special Events	\$ 102,263.95	\$ 975,937.52	10%	27%
Tennis	\$ 1,202,446.83	\$ 885,814.00	136%	162%
Camps	\$ 321,371.00	\$ 145,882.23	220%	299%
<b>SUBTOTAL</b>	<b>\$ 3,924,580.87</b>	<b>\$ 5,286,093.28</b>	<b>74%</b>	<b>87%</b>

	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 3,952,755.87</b>	<b>\$ 7,073,056.77</b>	<b>56%</b>	<b>63%</b>

\* Current recovery rate for the departmental revenue areas 87% (Does not include Administrative Division, Parks Division, and Special Events) (FY25 Recovery 95%)

Annual goal per Town Council 70%

**SCHOLARSHIP REPORT**  
**March 2026**

	Requested	Approved	Denied
<b>Current</b>	1	1	0
<b>Previous</b>	2	2	0
<b>Total</b>	3	3	0

**Ida Lee Recreation Center  
Department of Parks and Recreation  
Attendance Report  
3rd Quarter FY26**

	January					February					March			
	FY23	FY24	FY25	FY26		FY23	FY24	FY25	FY26		FY23	FY24	FY25	FY26
<b>Adult - Pass Visits</b>	9,814	10,435	11,495	8,900		8,966	10,337	10,638	8,751		9,670	10,039	10,890	8,281
<b>Youth - Pass Visits</b>	3,705	3,861	3,781	2,274		2,739	3,186	2,859	1,776		2,965	3,102	2,859	1,700
<b>Senior - Pass Visits</b>	5,420	5,976	6,676	6,334		4,920	6,081	6,229	6,655		5,330	6,014	6,546	6,735
<b>Adult - General Admission</b>	2,689	2,775	3,309	2,754		2,351	2,567	2,516	2,267		2,678	2,884	2,880	2,312
<b>Youth - General Admission</b>	1,456	1,420	1,886	1,536		1,327	1,535	1,319	1,446		1,516	1,632	1,155	1,053
<b>Senior - General Admission</b>	371	460	521	471		387	585	517	446		423	595	539	462
<b>TOTAL</b>	23,455	24,927	27,668	22,269		20,690	24,291	24,078	21,341		22,582	24,266	24,869	20,543