



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, March 18, 2026
6:00 p.m.
Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair
Kirsten Shabanowitz, Vice-Chair
Patrick Aragon
Laurie Burke
Karen Hertel
Alex Richardson
Russ Shaw
Kari Nancy, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION

A G E N D A

6:00 p.m. - Wednesday, March 18, 2026

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of February 18, 2026
3. Citizen Comments - **6:00 p.m. – Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
 1. Master Plan Visioning Exercise
9. Old Business:
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.737.7141 to request the accommodation. Three days' advance notice is requested.

- * Material attached
- Material will be e-mailed prior to the meeting
- ☛ Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
February 18, 2026

The Leesburg Parks and Recreation Advisory Commission met on Wednesday, February 18, 2026, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Kirsten Shabanowitz, Vice-Chair
Patrick Aragon
Laurie Burke
Karen Hertel
Alex Richardson
Russ Shaw

Absent:

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on January 21, 2026, were approved as presented 7-0.

Loudoun County Park Board Liaison

Citizen Comments:

New Business:

- Master Plan Presentation - Consultants from the firm of Berry Dunn Inc. presented a progress report on the 20 Year Comprehensive Parks and Recreation Master Plan. Included in the presentation were survey results, community input findings, and next steps. The Commission will hold a visioning session with the consultants during their March meeting.

Old Business:

- Commission Networking Event - The April 30th networking event was discussed and what will be needed from the Commission.
- CIP Projects – The Commission was briefed on the progress of Veterans Park and Pickleball.
- FY27 Commission Budget – The Commission was reminded of the Council Budget Work Session being held on 2/23/26.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report

Adjournment: The meeting was adjourned at 8:13 p.m.

DIRECTOR'S
REPORT

Department Financial Report
 Fiscal Year 2026/8
 Through February 28, 2026

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Administration	\$ -	\$ 330,543.27	0%	0%
SUBTOTAL	\$ -	\$ 330,543.27	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Administration and Grounds	\$ 23,650.00	\$ 1,321,817.24	2%	2%
SUBTOTAL	\$ 23,650.00	\$ 1,321,817.24	2%	2%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Recreation Programs	\$ -	\$ 105,818.81	0%	0%
Ida Lee Operations	\$ 1,028,341.34	\$ 1,230,360.31	84%	95%
Fitness	\$ 215,769.25	\$ 353,702.32	61%	66%
Aquatics	\$ 434,574.85	\$ 1,105,613.17	39%	47%
Sports	\$ 142,238.00	\$ 145,126.91	98%	105%
Recreation Classes	\$ 46,816.30	\$ 48,747.06	96%	108%
Special Events	\$ 81,523.95	\$ 911,823.67	9%	25%
Tennis	\$ 989,240.86	\$ 771,242.41	128%	156%
Camps	\$ 1,155.00	\$ 140,147.57	1%	311%
SUBTOTAL	\$ 2,939,659.55	\$ 4,812,582.23	61%	84%

	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
DEPARTMENTAL TOTAL	\$ 2,963,309.55	\$ 6,464,942.74	46%	61%

* Current recovery rate for the departmental revenue areas 73% (Does not include Administrative Division, Parks Division, and Special Events) (FY25 Recovery 92%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
February 2026

	Requested	Approved	Denied
Current	1	1	0
Previous	1	1	0
Total	2	2	0