



PARKS AND RECREATION ADVISORY COMMISSION

Wednesday, February 18, 2026
7:00 p.m.
Ida Lee Park Recreation Center
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair
Kirsten Shabanowitz, Vice-Chair
Patrick Aragon
Laurie Burke
Karen Hertel
Alex Richardson
Russ Shaw
Kari Nancy, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION

A G E N D A

7:00 p.m. - Wednesday, February 18, 2026

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of January 21, 2026
3. Citizen Comments - 7:00 p.m. – **Standing time for citizen comments.**
4. Commission Member Comments
5. Chairman Comments
6. Council Member Comments
7. Loudoun County Park Board Liaison Comments
8. New Business:
 1. Master Plan Presentation
9. Old Business:
 1. Capital Projects Update
 2. Commission Budget
10. Future Business:
11. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
11. Other Business
12. Information Items
13. Adjournment

Qualified individuals with a disability who require a reasonable accommodation to attend and/or participate in this meeting should contact Tabitha Eagle at teagle@leesburgva.gov or 703.737.7141 to request the accommodation. Three days' advance notice is requested.

- * Material attached
- ☐ Material will be e-mailed prior to the meeting
- ☛ Handout at meeting

All Town Council, Board and Commission meetings are recorded and may be found on the Town's Web site at www.leesburgva.gov.

Parks and Recreation Advisory Commission Meeting Minutes
January 21, 2026

The Leesburg Parks and Recreation Advisory Commission met on Wednesday, January 21, 2026, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Patrick Aragon
Laurie Burke
Karen Hertel
Alex Richardson
Russ Shaw

Absent: Kirsten Shabanowitz

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on December 17, 2025, were approved as presented 6-0-1.

Loudoun County Park Board Liaison

Citizen Comments:

New Business:

- Election of Officers - The Commission voted Brody McCray as Chair (6-0-1) and Kirsten Shabaowitz (6-0-1) Vice-Chair for the 2026 calendar year.
- Setting of Meetings- The Commission established their meeting schedule for calendar year 2026. They elected to have 12 monthly meetings on the third Wednesday of each month at 7:00pm.
- Tuscarora Creek Park Food Waste Collection Site - The Commission was briefed on a proposed food waste collection site at Tuscarora Creek Park by the Town's Sustainability Manager. The Commission endorsed the concept 6-0-1.

Old Business:

- Master Plan Update – An update on the Master Plan project was provided.
- CIP Projects – The Commission was briefed on the progress of Veterans Park and Pickleball.
- FY27 Commission Budget – The Commission was briefed on the Council's Budget Review schedule. Chair Brody McCray will be present at the Council's 2/23 Work Session to answer any questions that may arise regarding the Commission's budget request.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. Quarterly Attendance Report

Adjournment: The meeting was adjourned at 8:03 p.m.

DIRECTOR'S
REPORT

Department Financial Report
Fiscal Year 2026/7
Through January 31, 2026

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Administration	\$ -	\$ 294,700.26	0%	0%
SUBTOTAL	\$ -	\$ 294,700.26	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Administration and Grounds	\$ 19,230.00	\$ 1,201,436.58	2%	2%
SUBTOTAL	\$ 19,230.00	\$ 1,201,436.58	2%	2%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
Recreation Programs	\$ -	\$ 94,902.57	0%	0%
Ida Lee Operations	\$ 928,676.47	\$ 1,122,926.02	83%	95%
Fitness	\$ 205,912.75	\$ 313,686.20	66%	65%
Aquatics	\$ 421,710.85	\$ 1,011,641.33	42%	43%
Sports	\$ 130,840.50	\$ 132,470.88	99%	94%
Recreation Classes	\$ 44,836.30	\$ 43,701.42	103%	114%
Special Events	\$ 64,423.95	\$ 875,845.31	7%	17%
Tennis	\$ 944,423.18	\$ 658,522.84	143%	154%
Camps	\$ 1,155.00	\$ 140,068.57	1%	6%
SUBTOTAL	\$ 2,741,979.00	\$ 4,393,765.14	62%	73%

	REVENUE	EXPENDITURE	RECOVERY FY26	RECOVERY FY25
DEPARTMENTAL TOTAL	\$ 2,761,209.00	\$ 5,889,901.98	47%	53%

* Current recovery rate for the departmental revenue areas 76% (Does not include Administrative Division, Parks Division, and Special Events) (FY25 Recovery 81%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
January 2026

	Requested	Approved	Denied
Current	1	1	0
Previous	0	0	0
Total	1	1	0