



Leesburg Diversity Commission Regular Meeting

**Wednesday, January 14, 2026 • 7:00 p.m.
Lower-Level Conference Room 1
Leesburg Town Hall • 25 West Market Street**

Meeting Agenda

- Call to Order
- Approval of Electronic Participation (if necessary)
- Title VI Survey Announcement
- Approval of Agenda
- Approval of Meeting Minutes
 - Minutes of December 10, 2025 Meeting
- Petitioners
- Presentation
 - Parks & Recreation Master Plan Community Input (Berry Dunn)
- Commissioner Comments
- Chair Comments
- Council Member Comments
- Staff Reports
 - Public Information Office
 - Electronic participation / attendance policy reminder
 - Police Department
- New Business
 - Vote on chair/vice chair/recorder
 - Amending 2026 meeting schedule/new November meeting date
 - Crosswalk policy review/Pride Crosswalk
 - Priorities for 2026
 - Proclamation/awareness display requests
- Adjournment

**Leesburg Diversity Commission
December 10, 2025
Regular Meeting Minutes**

Location: Leesburg Town Hall, Lower Level Conference Room 1

Commissioners Present: Lisa Marie Horvatinovich
Linda Aase
Edgard Segura
Srivatsa Vellakkat
Melissa Simonetta (electronically)
Ashante Duncan (electronically)

Commissioners Absent: Vanessa Borg

Others Present: Public Information Officer Kara Rodriguez
Sgt. Wael Abilmona (electronically)

Call to Order: The meeting was called to order at 7:01 pm.

Approval of Electronic Participation

- Commissioners voted to approve Commissioners Simonetta and Duncan to participate electronically due to work logistics and illness, respectively.

Title VI Survey Announcement

Approval of Agenda

- Agenda approval nominated by Commissioner Vellakkat, seconded by Commissioner Simonetta. Was approved by all members present.

Approval of Minutes

- The minutes of November 12, 2025, regular meeting, were approved following a motion by Commissioner Duncan and second by Commissioner Segura.

Petitioners

- None

Commissioner Comments

- Pride crosswalk, Awareness, use the 12-month limitation 4 crosswalks changed. Consider supporting the small idea Pride walk would be permanent. Diversity Commission a permanent pride walkway. Vote a statement of support for the

permanent pride walkway. January 13th Town Council meeting @ 7:00 pm. Chair Horvatinovich asked for a vote, no nays.

- Action item. Work with RTC and Ray. Cathy McIntosh. February meeting.
- Commissioner Vellakkat shared that Leesburg micro transit for free an app where you are. Pilot is very successful ridership fixed bus routes. App 7-7, phone internet. We should promote it. Work with LCPS, flyer. Work with transit partner in the micro transit zone. Invite someone from transit. Does it include children?
- Commissioner Segura shared that every very day until 9:30 there is a holiday light show at Town Hall. Our role as a consulting committee is to recommend other holiday heritage sites and inclusion. Reach out to assistant of Parks to create a partnership.

Chair Comments

- This weekend Mobile Hope will be at the Leesburg Plaza and will hand out donated coats. Proposal to work with Leesburg Citizens Support Team next year and wrap gifts.

Staff Report

- Reminder to check email once a week.
- Reminder on attendance and electronic participation limits resetting in January.
- There will be a vote for Chair, Vice Chair, and Recorder at January meeting.
- From the Police Department, holiday shopping with needy children. This year there were 15 children with an officer. Comment that gift wrapping is how the Diversity Commission will participate and can help. 2 officers who are liaisons, SROs school identify children who would qualify. Target give \$250 per child for shopping. 2026 ask someone from the Citizen Support Team. Steve Hood and Ray will be invited to our March meeting. Invite Steve and Ray for March. We will celebrate the Latino Festival in May. We will invite Cathy and Ray to our February meeting.

New Business

- Loudoun County Health Department discussion (debrief) more questions for follow-up
- Timing of logo contest zero submissions overshadowed by COPA talked about having it over the winter break. May not limit it say not to limit it to Leesburg, call for artist. How do we get the word out to artists? PIO at LCPS – Kara. Vote on when we want to issue and how to expand the Leesburg residency of all ages. Dates after the first week of January call on January 12 and run 6 weeks through the end of February. \$500.00 award. Maximum \$1,000 for the spring if we go that far. Reissue a call to artist edit to remove the Leesburg residency January 12 through the end of February Honorarium up to \$1,000 for the submission. Reach out to Jeannette Ward COPA chair personal email we reissued the call we jward@leesburg.gov. Ask COPA for support.
- FY27 budget request/use of existing FY26 funds, through \$3,850 for this FY, we have only spent \$183.00 when Bablic renews will take \$792. \$1,873 until June 30 expires, no rollover. This Friday budget request. For 2027 will be July 1, 2026, June 30, 2027. Identify spending requests in the budget. Equality Loudoun invite to a future

meeting. 3,850, Bablic 792, 200 for Domestic Violence. Annual shopping event with Leesburg police department, another 200. Replenishing the Tattoos \$50.00, marketing stickers for logo - \$200.00. with \$2400 remaining. Banner with logo, \$400.00. Insert for the sandwich board holder \$200.00. 1,808 remaining. Vote on 2027 budget \$3,850.

- Talk about participating in the July 4 parade and walking.
- Setting 2026 meeting calendar on the 2nd Wednesday of every month at 7:00 pm, vote all agree
- Vote on proclamation/awareness display requests – none.

Adjournment:

- The meeting adjourned at 8:33 p.m. Motion by Commissioner Aase and seconded by Commissioner Segura.

Next Meeting: Wednesday, January 14 at 7 p.m.

DRAFT