



AMY R. WYKS, P.E.
Director of Utilities

1385 Russell Branch Parkway SE · 20175 · 703-771-2750 · FAX: 703-737-7185 · www.leesburgva.gov

May 27, 2025

Dear Leesburg Utility Customer,

We are pleased to inform you that starting July 1, 2025, you will be charged the lower in-town customer utility rates instead of the out-of-town rates for your water and sewer services. You will see a decrease of 29% percent on your water consumption fee and a decrease of 34% percent on your sanitary sewer fee. Fixed fees will remain the same.

This rate change is part of an agreement between the Leesburg Town Council and the Loudoun County Board of Supervisors. You will continue to pay the lower rates as long as the Town/County agreement remains in place. Your quarterly bill will show the full out-of-town charge, along with the discount provided that reduces your bill to what an in-town customer would receive.

Transitioning to your new, lower rate requires the Town to adjust your billing schedule. As a result, you will receive a bill in July that covers service through **June 30, 2025**, at the current out-of-town rates. Your new lower rates start on **July 1, 2025**, and your first bill under the new schedule will arrive in **October 2025**. This bill will cover service from July 1 to October 1, 2025. The chart below shows your new billing schedule:

Billing Cycle	Target Mailing Date
March 31 - June 30	July 9 th
July 1 - September 30	October 9 th
October 1 - December 30	January 9 th
December 31 - March 30	April 9 th

If you have questions about your new rate, billing schedule, or account, please visit www.leesburgva.gov/OTRates, email watersewer@leesburgva.gov, or call 703-771-2713.

To help us stay in touch with you, please take a moment to update your contact information at www.leesburgva.gov/updatewater. We appreciate the opportunity to continue providing you with reliable, high-quality utility services.

Sincerely,

A handwritten signature in black ink that reads "Amy R Wyks".

Amy R. Wyks
Director of Utilities