

**TOWN OF LEESBURG
DEPARTMENT OF PARKS AND RECREATION**

**Adopt-A-Park
Application
2002**

TO:

Department of Parks and Recreation
ATTN: Parks & Grounds Supervisor
50 Ida Lee Drive, N.W.
Leesburg, VA 20176

Date _____

In order to enhance the environment and the appearance of our community we, the undersigned, request permission to Adopt-A-Park for a period of one calendar year.

I. Adopting Group or Individual

Name (Print) _____

Contact Name _____ Phone No. _____

Title _____ Fax No. _____

E-mail _____

Address _____

City _____ State _____ Zip _____

Last Year Program Participant? Yes _____ No _____

Park Preferred _____

(Parks may have multiple participants)

Exact Name To Be on Sign _____

Number of Clean-Ups Per Year (4 Minimum) _____

II. Clean-Up Regulations

- A. All participants will be adults and employees or members of the organization.
- B. All participants will wear appropriate protective clothing to protect themselves from noxious weeds, broken glass, etc.
- C. All clean-ups will be conducted during daylight hours.
- D. Participants will not pick up hazardous materials.
- E. Participants will notify the Department of Parks and Recreation when each clean-up has been performed.

(Continued on Back)

III. **Terms**

- A. Said work will be performed under, and in accordance with, the terms incorporated herein by reference.
- B. Applicant(s) with whom agreement(s) is signed shall at all times indemnify and save harmless the Town of Leesburg and its employees from responsibility, damage, or liability arising from the exercise of the privileges granted under this agreement.
- C. Applicant(s) agrees to comply with regulations regarding this program.

Signature of Applicant's Representative

Date

IV. **Authorization**

The undersigned is the government official or representative who has the legal authority to hereby give permission for the property location named to be involved in, and designated in the Adopt-A-Park program, as administered by the Town of Leesburg.

Park _____

Date _____

Name _____

Title _____

Signature _____

V. **Clean-Up Record** (To Be Completed by Parks & Recreation Staff.)

The applicant informed the town that park clean-ups were performed on the following dates:

1. Date _____

2. Date _____

3. Date _____

4. Date _____