



The Town of
**Leesburg,
Virginia**



65 Plaza Street, N.E. • 20176 • 703-771-4500 • Police Department • FAX: 703-771-4545 • www.leesburgva.gov

Business Emergency Contact Form

Business Name: _____ **Date:** _____

Business Address: _____

Business Telephone Number: _____

Emergency Contact/Key Holders:

1. _____ Position: _____
(First and Last Name) (Employee, Manager, etc.)

Home Number _____ Cell Number _____

2. _____ Position: _____
(First and Last Name) (Employee, Manager, etc.)

Home Number _____ Cell Number _____

3. _____ Position: _____
(First and Last Name) (Employee, Manager, etc.)

Home Number _____ Cell Number _____

4. _____ Position: _____
(First and Last Name) (Employee, Manager, etc.)

Home Number _____ Cell Number _____

5. _____ Position: _____
(First and Last Name) (Employee, Manager, etc.)

Home Number _____ Cell Number _____