



the hometown of the 21st century

Retiree Information and Resources

Welcome Town of Leesburg Retirees to the Town’s Retiree Information and Resource Center page. This page provides you with access to information and resources that may prove useful to you in your retirement. The Human Resources Division has included general information and helpful links to resources that you may need.

Thank you for your service to the Town of Leesburg!

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General Information

- [Plan Contact Information](#)
- [Contribution Rates](#)

Health Insurance

The plans listed below are coordinated by Anthem Blue Cross and Blue Shield through The Local Choice.

- Pre-65: [Key Advantage 250](#)
- Post-65 and Medicare Eligible Disability Retirees: [Advantage 65](#)

Dental Insurance

- [Delta Dental](#)
 - Pre-65 (*bundled with Health Insurance*): Provide your health insurance card to your dental provider. [Benefit Summary](#)
 - Post-65: Provide your dental provider with your new insurance card if you transition from the Pre-65 to the Post-65 medical coordinated plan. [Benefit Summary](#)

Vision Insurance

- [Blue View Vision](#)
 - Pre-65: (*bundled with Health Insurance*): Provide your health insurance card to your vision provider. [Benefit Summary](#)
 - Post-65: Provide your vision provider with your new insurance card if you transition from the Pre-65 to the Post-65 medical coordinated plan. [Benefit Summary](#).

Prescription Coverage

- Pre-65: Key Advantage 250 – [Anthem Blue Cross and Blue Shield](#)
- Post-65: Part D - Express Scripts Medicare (PDP) through Retiree First

LiveHealth Online

Have a health question? Feeling under the weather? Try [LiveHealthonline.com](#) through Anthem Blue Cross and Blue Shield. Board certified doctors' care is just a phone call or video chat away to answer questions, make a diagnosis and even prescribe basic medications.

Doctors are available 24/7 for non-urgent health care.

Please note, to be eligible to utilize this benefit, enrollment in either KA 250 or Advantage 65 is required.

Retirement Benefits

- [Virginia Retirement System Pension Plan \(VRS\)](#)
- [Deferred Compensation Plans 457/401a: ICMA-RC](#)
- [Life Insurance](#)
- [Change of Beneficiary](#)

Update your contact information!

Make sure we have your most recent contact information. When you move or change your phone number, please contact Human Resources via [email](#) or call 703-737-7178 with your new contact information.

Approaching age 65? Time to think ahead about Medicare...

If you or your spouse will turn age 65 this year, you will want to become familiar with how Medicare enrollment rules could affect you.

Enroll in Medicare Part A (Hospital) and Part B (Medical) on time, which means contacting Social Security **three (3) months** before you become entitled to Medicare to begin the enrollment process. Enrollment can be completed online by visiting www.medicare.gov, by phone at 1-800-772-1213, or schedule an appointment at the nearest Social Security Office.

The effective date of your Medicare coverage is tied to the month you (or your spouse) turn age 65, and when you sign up for Medicare Part A and Part B.

Resources & How to Get Help:

- ✓ Call Social Security at 1-800-772-1213 or go to www.ssa.gov/medicare/apply.html for information about your Medicare eligibility and to sign up for Part A and Part B.
- ✓ Visit www.medicare.gov for general information or enroll online in less than 10 minutes.
- ✓ Call the Town of Leesburg Human Resources Division at 703-737-7178 for questions about how Medicare enrollment coordinates with the Town's sponsored retiree coverage.

Medicare Basics:

- ✓ Medicare covers certain medical services and supplies in hospitals, doctors offices, and other health care settings. Your Town sponsored Advantage 65 Plan helps provide coverage for services and supplies that are not covered by Medicare.

Important Reminders:

The Town of Leesburg requires you and your Medicare eligible dependent(s) to enroll in both Medicare Part A (Hospital) and Part B (Medical), when you first become eligible to qualify for enrollment into the Town of Leesburg's coordinated supplemental plan; Advantage 65 with Dental/Vision. Note: Pharmacy benefits will transition over to a Medicare-approved Part D drug plan called Express Scripts.

You will receive a letter about three (3) months prior to becoming Medicare eligible advising you to provide a copy of your Medicare Part A and Part B card to the Town of Leesburg Human Resources Division. Additionally, you will be mailed enrollment forms and given instructions on how to complete and return them to the Human Resources Division. Please note, Medicare coverage does not include prescription drug benefits. It is very important that you **do not** enroll in a Medicare Part D Prescription Drug Plan. Your prescription drug benefits are included under the Town's Plan through Express Scripts Medicare® Prescription Drug Plan.

Please provide a copy of your Medicare ID card to the Human Resources Division within **45 days** of your Medicare coverage effective date. Failure to do so may result in termination of your group health coverage. If coverage is terminated as a result of your failure to comply, you will not be eligible later to reinstate coverage.

Once your coverage transitions to Advantage 65 and Express Scripts Rx, you will receive new ID cards for both your medical and prescription drug coverage. Please provide a copy of your new Medicare card to all your medical providers. Let them know that **Medicare is now your primary plan and that the Advantage 65 (KA 65) plan is secondary.**

Benefit Questions

Please contact Human Resources via [email](#) or call 703-737-7178.

What's happening in Leesburg, Subscribe to Town informational alerts

Would you like to keep up to date on what's happening in and around the town such as; events, projects and general news. Please register for updates by clicking this link [Register for Updates](#). You can sign up to receive notifications and updates via email or text.