



PARKS AND RECREATION ADVISORY COMMISSION

Monday, March 18, 2019

Ida Lee Park Recreation Center  
Conference Room  
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Rob Fulcer, Vice-Chair

Laurie Burke

David Drupa

Rachel Hart

Peggie Tyree

Clint Walker

Marty Martinez, Councilmanic Representative

# PARKS AND RECREATION ADVISORY COMMISSION

## A G E N D A

7:00 p.m. - Monday, March 18, 2019

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of February 18, 2019
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Citizen Comments - **7:30 p.m. – Standing time for citizen comments.**
7. New Business:
  1. Auxillary Pool Ages
8. Old Business:
  1. Westpark Golf Course Status
9. Future Business:
10. Director's Report
  - a. Financial Report \*
  - b. Park Projects Report
  - c. Scholarship Report \*
  - d. ROCK Report \*
11. Other Business
12. Information Items
13. Adjournment

*If you require any type of reasonable accommodation, as a result of a physical, sensory or mental disability, to attend and/or participate in this meeting, please contact Tabitha Eagle at 703-777-1262 or e-mail at [teagle@leesburgva.gov](mailto:teagle@leesburgva.gov). Three days advance notice is requested.*

\* Material attached

📎 Material will be e-mailed prior to the meeting

☛ Handout at meeting

Parks and Recreation Advisory Commission Meeting Minutes  
February 18, 2019

The Leesburg Parks and Recreation Advisory Commission met on Monday, February 18, 2019, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 6:58 p.m.

**Commission Members Present:**

Brody McCray, Chair  
Rob Fulcer, Vice-Chair  
Laurie Burke  
David Drupa  
Peggie Tyree  
Clint Walker  
Marty Martinez, Councilmanic Representative

Absent:

Also present: Rich Williams, Director of Parks and Recreation

**Approval of Minutes:** The minutes of the meeting on January 21, 2019 were approved as presented 6-0.

**Loudoun County Park Board Liaison**

**Citizen Comments:**

**New Business:**

1. Volleyball Age Guidelines – The Commission discussed the current practice of “drop in” volleyball at Ida Lee being open to all ages, youth & adult. The Commission supported staff’s recommendation to designate specific times for Adult (16+) and Youth (10 – 17) play with the following endorsement: “The Parks and Recreation Advisory Commission endorses the concept of formally dividing designated volleyball time between Youth and Adult at the Ida Lee Park Recreation Center.” Endorsed 6-0.

2. Tennis Court Contract Time - The Commission discussed priority order for the assignment of contract court reservations at the Ida Lee Park Tennis Center. The Commission supported staff’s recommendation of the following priority order:

- 1.)*Returning Leesburg Resident Contract Holders*
- 2.)*New Leesburg Resident Contract Holders*
- 3.)*Returning Non-Resident Contract Holders*
- 4.)*New Non-Resident Contract Holders*

The following endorsement was passed 6-0: “The Parks and Recreation Advisory Commission endorses staff’s proposed priority system for the assignment of contract tennis reservations.”

**Old Business:**

1. Westpark Golf Course - The Commission was briefed on the latest plan submittal information for the property redevelopment.

**Future Business:**

**Director's Report:**

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

**Adjournment:** The meeting was adjourned at 8:23 p.m.

DIRECTOR'S  
REPORT

Department Financial Report  
Fiscal Year 2019/8  
Through February 28, 2019

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
Administration	\$ -	\$ 419,530.34	0%	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 419,530.34</b>	<b>0%</b>	<b>0%</b>

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
Administration and Grounds	\$ 24,681.02	\$ 888,952.78	3%	3%
<b>SUBTOTAL</b>	<b>\$ 24,681.02</b>	<b>\$ 888,952.78</b>	<b>3%</b>	<b>3%</b>

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
Recreation Programs	\$ -	\$ 208,912.75	0%	0%
Ida Lee Operations	\$ 1,293,880.57	\$ 1,137,244.67	114%	131%
Fitness	\$ 168,217.99	\$ 315,892.11	53%	51%
Community Outreach	\$ -	\$ 70,859.34	0%	0%
Aquatics	\$ 409,740.38	\$ 828,392.71	49%	44%
Sports	\$ 220,465.60	\$ 112,407.85	196%	203%
Recreation Classes	\$ 63,435.58	\$ 102,244.55	62%	67%
Special Events	\$ 126,175.89	\$ 296,252.97	43%	43%
Tennis	\$ 553,481.93	\$ 419,182.06	132%	124%
Camps	\$ 212,138.90	\$ 88,400.49	240%	213%
Preschool	\$ 99,921.73	\$ 64,196.51	156%	165%
<b>SUBTOTAL</b>	<b>\$ 3,147,458.57</b>	<b>\$ 3,643,986.01</b>	<b>86%</b>	<b>88%</b>

	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 3,172,139.59</b>	<b>\$ 4,952,469.13</b>	<b>64%</b>	<b>64%</b>

\* Current recovery rate for the departmental revenue areas 92% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY18 Recovery 94%)

Annual goal per Town Council 70%

**SCHOLARSHIP REPORT**  
**February 2019**

	Requested	Approved	Denied
<b>Current</b>	0	0	0
<b>Previous</b>	0	0	0
<b>Total</b>	3	1	2

## R.O.C.K. February 2019 Attendance

<b>Site</b>	<b>Number Enrolled</b>	<b>Average Daily Attendance</b>
<b>Heritage Square</b>	18	13
<b>Evans Ridge</b>	13	4
<b>Fields of Leesburg</b>	47	22
<b>Fort Evans</b>	8	7