



PARKS AND RECREATION ADVISORY COMMISSION

Monday, February 18, 2019

Ida Lee Park Recreation Center  
Conference Room  
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Rob Fulcer, Vice-Chair

Laurie Burke

David Drupa

Peggie Tyree

Clint Walker

Marty Martinez, Councilmanic Representative

# PARKS AND RECREATION ADVISORY COMMISSION

## A G E N D A

7:00 p.m. - Monday, February 18, 2019

Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of January 21, 2019
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Citizen Comments - 7:30 p.m. – **Standing time for citizen comments.**
7. New Business:
  1. Volleyball Age Guidelines ➤
  2. Tennis Court Contract Time ➤
8. Old Business:
  1. Westpark Golf Course Status
9. Future Business:
10. Director's Report
  - a. Financial Report \*
  - b. Park Projects Report
  - c. Scholarship Report \*
  - d. ROCK Report \*
11. Other Business
12. Information Items
13. Adjournment

*If you require any type of reasonable accommodation, as a result of a physical, sensory or mental disability, to attend and/or participate in this meeting, please contact Tabitha Eagle at 703-777-1262 or e-mail at [teagle@leesburgva.gov](mailto:teagle@leesburgva.gov) Three days advance notice is requested.*

- \* Material attached  
📎 Material will be e-mailed prior to the meeting  
☛ Handout at meeting

Parks and Recreation Advisory Commission Meeting Minutes  
January 21, 2019

The Leesburg Parks and Recreation Advisory Commission met on Monday, January 21, 2019, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:01 p.m.

**Commission Members Present:**

Brody McCray, Chair  
Rob Fulcer, Vice-Chair  
Laurie Burke  
David Drupa  
Peggie Tyree  
Clint Walker  
Marty Martinez, Councilmanic Representative

Absent:

Also present: Rich Williams, Director of Parks and Recreation

**Approval of Minutes:** The minutes of the meeting on December 17, 2018 were approved as presented 5-0-1.

**Loudoun County Park Board Liaison**

**Citizen Comments:**

**New Business:**

1. Election of Officers - Chairperson: Clint Walker nominates Brody McCray, 2<sup>nd</sup> by Laurie Burke. Brody McCray elected Chair 6 – 0. Vice Chair: Clint Walker nominates Rob Fulcer, 2<sup>nd</sup> by Dave Drupa. Rob Fulcer elected Vice Chair 6 – 0.

**Old Business:**

1. Westpark Golf Course - The Commission was briefed on the latest plan submittal information for the property redevelopment.  
2. Skatepark Art Sculpture - The Commission was briefed by Anne Geiger, staff liaison to the Commission on Public Art, that the proposed artwork at Catoctin Park will move forward for a Council vote even though it was not endorsed by the Parks and Recreation Advisory Commission.

**Future Business:**

1. The Commission was made aware of an upcoming FOIA/COIA training.

**Director's Report:**

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report
- e. Quarterly Attendance Report

**Adjournment:** The meeting was adjourned at 8:06 p.m.

DIRECTOR'S  
REPORT

Department Financial Report  
Fiscal Year 2019/7  
Through January 31, 2019

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
Administration	\$ -	\$ 382,992.60	0%	0%
<b>SUBTOTAL</b>	<b>\$ -</b>	<b>\$ 382,992.60</b>	<b>0%</b>	<b>0%</b>

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
Administration and Grounds	\$ 20,321.02	\$ 806,739.70	3%	2%
<b>SUBTOTAL</b>	<b>\$ 20,321.02</b>	<b>\$ 806,739.70</b>	<b>3%</b>	<b>2%</b>

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
Recreation Programs	\$ -	\$ 193,361.92	0%	0%
Ida Lee Operations	\$ 1,167,028.56	\$ 1,044,395.35	112%	131%
Fitness	\$ 154,784.12	\$ 280,068.28	55%	54%
Community Outreach	\$ -	\$ 64,398.73	0%	0%
Aquatics	\$ 327,433.17	\$ 741,830.12	44%	44%
Sports	\$ 173,590.60	\$ 102,003.02	170%	187%
Recreation Classes	\$ 50,366.91	\$ 89,033.30	57%	63%
Special Events	\$ 117,480.89	\$ 272,384.52	43%	43%
Tennis	\$ 487,508.18	\$ 373,430.92	131%	120%
Camps	\$ 10,021.90	\$ 87,676.77	11%	24%
Preschool	\$ 92,929.40	\$ 56,215.31	165%	168%
<b>SUBTOTAL</b>	<b>\$ 2,581,143.73</b>	<b>\$ 3,304,798.24</b>	<b>78%</b>	<b>83%</b>

	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
<b>DEPARTMENTAL TOTAL</b>	<b>\$ 2,601,464.75</b>	<b>\$ 4,494,530.54</b>	<b>58%</b>	<b>60%</b>

\* Current recovery rate for the departmental revenue areas 83% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY18 Recovery 88%)

Annual goal per Town Council 70%

**SCHOLARSHIP REPORT**  
**January 2019**

	Requested	Approved	Denied
<b>Current</b>	3	1	2
<b>Previous</b>	0	0	0
<b>Total</b>	3	1	2

## R.O.C.K. January 2019 Attendance

<b>Site</b>	<b>Number Enrolled</b>	<b>Average Daily Attendance</b>
<b>Heritage Square</b>	18	11
<b>Evans Ridge</b>	13	4
<b>Fields of Leesburg</b>	47	20
<b>Fort Evans</b>	8	4