



PARKS AND RECREATION ADVISORY COMMISSION

Monday, January 21, 2019

Ida Lee Park Recreation Center
Conference Room
60 Ida Lee Drive

COMMISSION MEMBERS

Brody McCray, Chair

Rob Fulcer, Vice-Chair

Laurie Burke

David Drupa

Kevin O'Dell

Peggie Tyree

Clint Walker

Marty Martinez, Councilmanic Representative

PARKS AND RECREATION ADVISORY COMMISSION

A G E N D A


7:00 p.m. - Monday, January 21, 2019


Ida Lee Park Recreation Center – 60 Ida Lee Drive, NW, Leesburg, VA 20176

1. Call to Order
2. Approval of Minutes: Meeting of December 17, 2018
3. Commission Member Comments
4. Loudoun County Park Board Liaison Comments
5. Chairman Comments
6. Citizen Comments - **7:30 p.m. – Standing time for citizen comments.**
7. New Business:
 1. Election of Officers
8. Old Business:
 1. Westpark Golf Course Status
 2. Skatepark Art Sculpture Follow-Up
9. Future Business:
10. Director's Report
 - a. Financial Report *
 - b. Park Projects Report
 - c. Scholarship Report *
 - d. ROCK Report *
 - e. Quarterly Attendance Report *
11. Other Business
12. Information Items
13. Adjournment

If you require any type of reasonable accommodation, as a result of a physical, sensory or mental disability, to attend and/or participate in this meeting, please contact Tabitha Eagle at 703-777-1262 or e-mail at teagle@leesburgva.gov. Three days advance notice is requested.

* Material attached

 Material will be e-mailed prior to the meeting

 Handout at meeting

Parks and Recreation Advisory Commission Meeting Minutes
December 17, 2018

The Leesburg Parks and Recreation Advisory Commission met on Monday, December 17, 2018, beginning at 7:00 p.m. at the Ida Lee Recreation Center located at 60 Ida Lee Drive, Leesburg, Virginia.

The meeting of Leesburg Parks and Recreation Advisory Commission was called to order at 7:00 p.m.

Commission Members Present:

Brody McCray, Chair
Rob Fulcer, Vice-Chair
Teena Clayton
David Drupa
Clint Walker
Marty Martinez, Councilmanic Representative

Absent: Laurie Burke, Kevin O'Dell

Also present: Rich Williams, Director of Parks and Recreation

Approval of Minutes: The minutes of the meeting on November 19, 2018 were approved as presented 4-0-3.

Loudoun County Park Board Liaison

Citizen Comments:

New Business:

1. Proposed FY 2020 Parks and Recreation Budget - The Commission was briefed on the highlights and any enhancements or reductions of the proposed FY 2020 Parks and Recreation Budget that will be presented to Council. The Following motion was initiated by Walker, seconded by Clayton and passed 5-0-2. *"The Parks and Recreation Advisory Commission endorses the proposed FY 2020 Parks and Recreation Department operating budget."*

Old Business:

1. Westpark Golf Course - The Commission was briefed that formal plans have been submitted by the developer and accepted by Town.
2. Skatepark Art Sculpture - The Commission was briefed that the Commission on Public Art has elected to move forward with the submission to Council of artwork for Catoctin Park that was not endorsed by the Parks and Recreation Advisory Commission.

Future Business:

Director's Report:

- a. Financial Report
- b. Park Projects Report
- c. Scholarship Report
- d. ROCK Report

Adjournment: The meeting was adjourned at 7:50 p.m.

DIRECTOR'S
REPORT

Department Financial Report
Fiscal Year 2019/6
Through December 31, 2018

ADMINISTRATIVE DIVISION	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
Administration	\$ -	\$ 346,669.26	0%	0%
SUBTOTAL	\$ -	\$ 346,669.26	0%	0%

PARKS DIVISION	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
Administration and Grounds	\$ 19,306.02	\$ 733,149.05	3%	2%
SUBTOTAL	\$ 19,306.02	\$ 733,149.05	3%	2%

RECREATION DIVISION	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
Recreation Programs	\$ -	\$ 177,378.99	0%	0%
Ida Lee Operations	\$ 933,006.27	\$ 954,620.21	98%	115%
Fitness	\$ 123,246.50	\$ 249,016.77	49%	47%
Community Outreach	\$ -	\$ 57,243.73	0%	0%
Aquatics	\$ 291,896.83	\$ 662,634.93	44%	44%
Sports	\$ 141,666.60	\$ 92,808.39	153%	158%
Recreation Classes	\$ 44,584.10	\$ 77,990.73	57%	61%
Special Events	\$ 78,168.39	\$ 235,070.25	33%	30%
Tennis	\$ 416,550.22	\$ 336,742.44	124%	114%
Camps	\$ 8,946.90	\$ 86,090.12	10%	22%
Preschool	\$ 82,937.07	\$ 48,875.72	170%	170%
SUBTOTAL	\$ 2,121,002.88	\$ 2,978,472.28	71%	75%

	REVENUE	EXPENDITURE	RECOVERY FY19	RECOVERY FY18
DEPARTMENTAL TOTAL	\$ 2,140,308.90	\$ 4,058,290.59	53%	55%

* Current recovery rate for the departmental revenue areas 76% (Does not include Administrative Division, Parks Division, Special Events, and Community Outreach) (FY18 Recovery 80%)

Annual goal per Town Council 70%

SCHOLARSHIP REPORT
December 2018

	Requested	Approved	Denied
Current	0	0	0
Previous	43	32	11
Total	43	32	11

R.O.C.K. December 2018 Attendance

Site	Number Enrolled	Average Daily Attendance
Heritage Square	18	13
Evans Ridge	13	4
Fields of Leesburg	47	22
Fort Evans	8	4

IDA LEE PARK RECREATION CENTER
 DEPARTMENT OF PARKS AND RECREATION
 ATTENDANCE REPORT FOR 2ND QUARTER FY19

	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>
Adult Pass Visits	11,058	10,858	11,211
Youth Pass Visits	2,332	2,294	2,707
Senior Pass Visits	5,044	4,600	4,449
Adult General Admission	1,559	2,230	2,851
Youth General Admission	739	1,116	1,314
Senior General Admission	322	278	258
TOTALS	21,054	21,376	22,790