



LEESBURG ENVIRONMENTAL ADVISORY COMMISSION

TUESDAY
June 5, 2018
7:00 P.M.

Town Hall
Second Floor Conference
25 West Market Street

COMMISSIONERS

Maria Bergheim (20)
Scott Billigmeier (18)
Brian Burton (20)
Bobbi Elliott (18)
Charles Greenough, Chairman (18)
Bettina Guerre (18)
Kari Nancy (20)

If you require a reasonable accommodation to participate in this meeting, please contact Karen Cicalese at 703-771-2434. Three days advance notice is requested. Assisted Listening System devices are available at the meeting.

LEESBURG ENVIRONMENTAL ADVISORY COMMISSION

Mission: To promote and protect the environmental interests of the Town.

MEETING AGENDA

Tuesday, June 5, 2018

7:00 P.M. Second Floor Conference Room, Town Hall

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: May 1, 2018*
4. Chairperson's Statement
5. Committee Member Comments
6. Petitioners
7. Staff items (5 Minutes)
 - a. Rain Barrel Workshop Update
 - b. Update on EV Charging Station Discussion
8. Old Business (60 Minutes)
 - a. Energy savings Initiative for Town Government (Greenough)
 - b. EV Charging/Solar (Greenough)
 - c. Tree Ordinance (Greenough)
 - d. EAC Portal Update (Greenough)
9. New Business (15 Minutes)
 - a. EAC Budget
10. Adjournment

(*) Material attached



**Town of Leesburg Environmental Advisory Commission
Meeting Minutes
May 1, 2018**

The Town of Leesburg's Environmental Advisory Commission (EAC) met on May 1, 2018 at 7:00 p.m. in the Town Hall at 25 West Market St., Leesburg, Virginia.

Call to Order: Chairman Greenough called the meeting to order at 7:00 p.m.

Roll Call: Present: Commissioners Bergheim, Billigmeier (7:02), Elliott, Greenough, Guerre, Nacy.
Staff Representatives: Richard Klusek, Betsy Arnett, Eileen Boeing, Charlie Mumaw,
Nathaniel Ogedegbe

Absent: Burton

FOIA/COIA Training: The commission participated in a Freedom of Interest Act and Conflict of Interest Act refresher training session led by Town Staff members Betsy Arnett and Eileen Boeing

Approval of Agenda: A motion to adopt the agenda was approved (6-0-1 Burton Absent)

Approval of Minutes: A motion to adopt the meeting minutes of April 3, 2018 was approved (3-0-1-3, Burton Absent, Billigmeier, Elliott, Nacy Abstaining).

Chairman's Statement: Chairman Greenough welcomed new EAC members.

Commissioners Comments: New commissioners introduced themselves.

Petitioners: Minu Beijan attended the meeting and discussed ideas for the "Keep Leesburg beautiful efforts. Commissioner Elliott described potential grants that could be used to address water pollution such as grants for flower plantings. Ms. Beijan also discussed stormwater backups that were occurring. Charlie Mumaw noted that staff was aware of backups and evaluating the cause.

Staff Items:

- a. **MS4 Permit:** Nathaniel Ogedegbe provide an update on the Towns Municipal Separate Storm Sewer System (MS4) Permit. He described required minimum control measures the Town was undertaking as well as other efforts being undertaken to improve water quality.
- b. **Herbicide Use:** Charlie Mumaw provided an update regarding herbicide alternatives. He noted that a trial was planned and discussed with Council to test alternative products and that an update will be provided in the fall.
- c. **Recycling:** Charlie Mumaw provided an update regarding recycling efforts in the Town. He noted that the Town achieved a 40.2% recycling rate last year.
- d. **Environmental Portal:** Mr. Klusek noted that Commissioner Greenough was taking the lead on completing the draft Environmental Portal text.
- e. **Rain Barrel Workshops:** Mr. Klusek provided an update on the past Rain Barrel Workshops and those that were scheduled for May.
- f. **Fox Ridge Park:** Mr. Klusek provided an update on the "ribbon cutting" at Fox Ridge Park. The Commission briefly discussed planning and coordination of the event.

Old Business:

- a. Flower and Garden Debrief – The EAC discussed the Flower and Garden Booth and noted that it went well overall. Commissioner Greenough noted that the booth was staffed the entire time and the location was good in that it was central but that bands occasionally got loud and made it difficult to talk. The new tent and booth materials worked well and there was good interaction with the public. Commissioner Guerre noted that the raffles also worked out well. She also voiced a concern regarding other vendors that were selling bee traps which were counter EAC efforts. Lastly it was noted that 100 brochures went quickly and that more should be considered in the future.
- b. Energy Savings Initiative for Town Government – Commissioner Greenough provided an update on the energy savings initiative. He noted that discussion was put on hold with other projects but that a draft was prepared and that it would be circulated for discussion at the next meeting.
- c. Pace Program – Mr. Klusek noted that the PACE program was approved by Loudoun County.
- d. Tree Ordinance – Commission Greenough contacted the chair of the Tree Commission to follow up on a joint resolution for a tree ordinance. The Tree Commission is taking the lead on this and is continuing to work on the effort.
- e. Herbicide Alternative Trial – This item was discussed under staff items.

New Business:

- a. EV Charging Stations – The EAC reviewed an email from a citizen regarding suggesting to develop EV charging stations. Commissioners discussed the possibility of using EAC funds to purchase a charging station. Commissioner Elliott expressed concerns about the pollution caused by lithium batteries. The Commission voted 6-0-1 (Burton Absent) to have Mr. Klusek contact the Town Manager's office about the general feasibility of installing a solar charging station in the Town Garage.
- b. Sustainability Plan – The EAC discussed the idea of developing a sustainability plan based on citizen suggestions but decided to table that discussion to focus on other ongoing initiatives.
- c. Climate Action Plan - The EAC discussed the idea of developing a climate action plan based on citizen suggestions but decided to table that discussion to focus on other ongoing initiatives.
- d. Keep Leesburg Beautiful – The EAC had a general discussion about preparing for next year's Keep Leesburg Beautiful event and what this might entail.
- e. Retention Pond at Exeter – Commissioner Billigmeier asked about the possibility of the EAC sponsoring a cleanup event at the Exeter retention pond. Mr. Klusek advised against further discussion in consideration of pending court cases.

Adjournment: There being no further business, the meeting adjourned at 9:05 pm (6-0-1).